



Trespass Warning Appeal Form

University of Delaware
Police Department
413 Academy Street
Newark, DE 19716

Phone: 302-831-2222
Fax: 302-831-0163

This form is used to appeal a trespass warning, either in its entirety or in part. Complete Section One and mail it to:

University of Delaware Police
Records Division
413 Academy St.
Newark, DE 19716

or

records-udpd@udel.edu

This appeal will be forwarded to the Chief of Police for review and *will typically be completed within two weeks of its receipt*. Be advised that your prior contact with the University, your criminal history and the circumstances of the issuance of this warning will be considered when your appeal is reviewed. Section Two will be completed by the Department and you will be mailed a copy for your records.

SECTION ONE

Name: _____ Date of Birth: _____

Current Address: _____

Phone Number: _____ Email Address: _____

Date Trespass Warning was Issued: _____

Complaint Number: _____ Unknown

Are you currently a UD student or have you recently been accepted to UD? Yes No

Are you currently a UD employee or have you recently been hired by UD? Yes No

Explain the reason that you are appealing this trespass warning:



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SECTION TWO

Date Appeal received: _____ Received by: _____

Review:

I have reviewed your appeal and based on the information provided by you in this appeal, the initial report, any previous contact you may have had with the department and your criminal history:

I have approved your appeal request to have the trespass warning lifted effective _____. On that date, the University of Delaware Police records system will be updated to reflect that your trespass warning has been lifted. This does not prevent a future trespass warning from being issued for future on campus violations of Delaware Law, City of Newark Ordinance or University Regulations.

I am authorizing the temporary lifting of this trespass warning for only the below requested date(s) and event(s).

I am authorizing a modification to the original trespass warning. The modifications follow and our computer system has been updated.

I have determined that the originally issued trespass warning and all of its parameters stand.

Signature
Chief Patrick Ogden
University of Delaware Police

Date